

Forms Needed for Including Subrecipients in Grant Submissions

Most Federal Grants:

- Subrecipient INTENT Form (see [General Grants and Contracts Administration Forms](#) page)
- Letter of Support
- Scope/statement of work
- Budget (on 398 for initial review; or ASSIST subcontractor budget form)
- Budget justification
- Biosketch(s) key personnel
- FCOI attestation (part of the IntentForm above)

Just In Time (JIT) Submission

- Evidence of Human Subjects Training (JIT)
- Other Support (JIT)

Sample of what may be needed for Non-Federal Grants - Sponsor will instruct

- Subrecipient INTENTformNON-FEDERAL
- Budget
- Budget justification
- Some type of biosketch or CV